

## ***Human Services Advisory Committee***

### **Meeting Minutes**

Renton City Hall  
Council Conference Room, 7<sup>th</sup> Floor  
June 16, 2015 3:00 p.m.

**CALL TO ORDER:** Shannon Matson, Chair, called the meeting to order. A quorum was present.

**ATTENDANCE:** Ryan McIrvine, Brook Dodd, Amy Koehl, Kyle Burleigh Leslie Anderson, Chad Buechler.  
**Absent:** Linda Smith. **Staff:** Karen Bergsvik, Dianne Utecht, and Jennifer Jorgenson. **Guest:** Councilmember Ruth Perez.

#### **1. APPROVAL OF PREVIOUS MINUTES**

Kyle Burleigh noted his name is noted twice in the March Minutes and asked to have the record corrected to show he was present at that meeting. With that correction noted, Ryan moved to approve the balance of the Minutes as presented. Brook Dodd seconded the motion; motion carried.

#### **2. JULY AND AUGUST MEETINGS**

It was discussed and agreed 1) the Committee will not meet in July and August, and 2) the Committee will do agency visits during this time.

Karen passed out a guidance sheet relating to the agency visits (attached). She listed examples of the types of questions members might ask of each agency. At the September meeting, each team would share their agency experiences with the HSAC members. Karen asked for feedback, and this was given:

- A tool kit for each team to take and use during their individual site visits.
- How the agency maintains key relationships with other agencies.
- Point of service delivery.

#### **3. SURVEY RESULTS**

Karen passed out the tabulated results to the survey questions. The top five topics that the members want to learn more about are:

- 1) WA State Housing Trust Fund
- 2) Renton Resource Directory
- 3) Briefing on Kids First Levy
- 4) Housing Repair Program Overview
- 5) Tie: Suburbanization of poverty – what this means for Renton and South King County, and CDBG 101.

#### **4. FIRST QUARTER PERFORMANCE REPORT**

Dianne shared that she attended a DateWise meeting and she was impressed with what she saw. DateWise is a program we fund that is run by the Greater Maple Valley Community Center. She then went over the results of the first quarter agency reports. There were no disconcerting issues

raised but it was too early to determine if there are any performance issues with any of the reporting agencies. Staff will have a clearer picture after the second quarter reports have been submitted and analyzed.

**5. SOUTH KING COUNCIL ANNUAL LUNCH**

The South King Council Annual Lunch will be on June 23<sup>rd</sup> at Emerald Downs. Karen explained this is a great networking opportunity. The City will pay for member's lunch ticket if anyone is interested in attending and a carpool from City Hall will be arranged for those who want to join in. Amy, Brook and Shannon expressed interest in attending. Members need to check their calendars and get back in touch with an RSVP to Karen as soon as possible.

**6. VACANT POSITION**

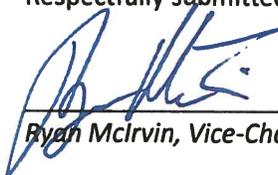
Ahn Le has not responded to Karen's inquiries so her name will be withdrawn from consideration. The diversity of the committee members is important to consider. There is an open call for Committee applicants on the Human Services web page. Members were encouraged to seek qualified candidates from their realm of influence. Karen will put together a position description along with the application form and get it out to the Committee members.

Ryan, Brook, Amy and Leslie volunteered to be on the interview panel.

Dianne is doing research on community indicators for tracking and analyzing the Funding Strategy Plan outcomes for the Renton Needs Assessment.

The meeting adjourned at 3:50 p.m.

Respectfully submitted,



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Ryan McIrvin, Vice-Chair

NEXT REGULAR MEETING: SEPTEMBER 15, 2015, 7<sup>th</sup> Floor, Renton City Hall  
COUNCIL CONFERENCE ROOM